**REPORTING ON SERVICES FOR CHILDREN AND YOUTH (0-17)**

 **IN THE CITY OF SACRAMENTO**

***Purpose:*** The purpose of this effort is to accurately measure Sacramento’s overall investment in children and youth ages 0–17 including by type of service funded, source of funding, and City Department in a one-time snapshot in the last budget year.

***Definition of Children and Youth Services:***

* Services explicitly targeted to children and youth (e.g. child care) and to families when eligibility is dependent on the presence of children in the family (e.g. parenting).
* Does NOT include services where children benefit as part of a larger class or general public (e.g. fire, clean streets).
* Can count portion of services explicitly for children when part of a broader service for the general public (e.g. pediatric services in emergency rooms, kids swim classes in public pools).

***Instructions:*** Please complete the reporting form, using the following definitions and instructions. A sample, partially completed spreadsheet is provided to help demonstrate how to display programs that have split funding and/or service categories.

**Program Name:** List the name used in your department to describe the program.

**Goal of Program:** Briefly state the main goal the program aims to achieve.

**Service Category:** Using the drop-down menu, pick the one category, from those defined below, which most accurately reflects the activities provided to children and youth participating in the program.

* *Academic Support/Literacy:* Programs and strategies employed to improve the literacy and /or academic performance of participants.
* *Cultural & Arts Enrichment:* Programs and activities promoting the cultural enrichment of participants including art, dance, music, creative expression.
* *Early Childhood (ages 0-5):* Programs and activities targeting children ages 0-5 and their caregivers.
* *Education Enrichment:* Programs that provide field trips, assemblies, workshops, classroom visits/presentations.
* *Family Support:* Programs that are designed to strengthen families, helping parents to raise their children, become self-sufficient and take an active role in their communities.
* *Job Training and Employment (including paid and unpaid internships, volunteer opportunities, and Americorps):* Programs with a primary focus on preparing youth for employment through job readiness training, vocational/employment training, and/or work experience opportunities.
* *Leadership Development:* Programs that offer participants opportunities to build and strengthen leadership skills and/or civic engagement.
* *Out-of-School Time (ages 6–13):* Programs providing consistent before school, after school, and summer activities and programming for school-age children.
* *Recreation:* Programs whose primary purpose is to provide unstructured recreation opportunities.
* *Sports and Physical Fitness:* Programs whose primary purpose is to provide structured athletics such as teams and/or improve the physical fitness of children through structured activities.
* *Other Children, Youth and Family Activities:* Programs that do not fit in other categories. Please provide an explanation in the notes column.

**Prevention or Intervention:** Using the drop-down menu, indicate if the program is primarily a prevention activity or an intervention activity.

**Ages Served:** Using the drop-down menu, indicate the age group served: 0-5, 6-12, or 13-17.

**Number Served:** Indicate the number of youth served through the program in the budget year.

**Demographics of Individuals Served:** Enter the demographics of individuals served by percentage for the following categories: African American, Asian, Filipino/Pacific Islander, Latino, White, Two or More Races. If data is not available, an estimate is acceptable.

**Waiting List:** Using the drop-down menu, indicate the number of individuals on the program’s waiting list: 0, 1-20, 21-40, >40.

**Provider:** Indicate whether the program is provided by City staff or a community-based/non-profit organization.

**Total Program Expenditures:** Indicate actual direct program expenditures, excluding administrative expenses, for FY 2014.

**Proportion Assumption:** List the proportional percentage you are using to determine how much of the Total Program Expenditures are related to children 0–17 years of age. If the amount listed under the Total Program Expenditures is all spent on children ages 0-17, type 100 into this field. According to the U.S. Census Bureau (2010), children 0–17 represent approximately 25% percent of Sacramento’s population.

**Program Expenditures 0–17:** This is automatically calculated by multiplying the Total Program Expenditures times the Proportion Assumption.

**Source of Funds:** Indicate the source of funds and amounts used to support the programs.